

WEST VIRGINIA SECURITIES COMMISSION ANNUAL SALES REPORT REQUIREMENT

West Virginia Code §32-3-305(o) enacted by Senate Bill 2003, effective June 13, 2003, states, “Every registered issuer or notice filing shall annually file a sales report and shall pay a filing fee for that report of one tenth of one percent of the maximum offering price at which the registered or noticed securities are offered in this state but the fee shall in no case be less than two hundred dollars nor more than fifteen hundred dollars.”

Note: Fee is calculated on unsold aggregate balance as of ending Sales Report date.

See attached Order No. 03-1293 for further details. Please call 888-368-9507 or 304-558-2257, if you have questions.

Failure to properly complete and return this report (with fee) within 30 days after the ending Sales Report date (current year effective date) will result in the issuance of an Administrative Stop Order.

Please complete and return this form to the West Virginia State Auditor’s Office with the **appropriate fee, payable to the West Virginia State Auditor.**

Note: Annual Sales Report Requests and Forms will be faxed out by the West Virginia Securities Commission on the filings effective date in West Virginia.